



Welleby Elementary

Broward County Public Schools

A Title 1 School

Mission Statement

“The Welleby Elementary community ignites a passion for learning to achieve academic excellence for lifelong learners.”

Principal's Message



Dear Parents,

Welcome back to another awesome school year at Welleby! We are excited to have our students back in the building, teeming with excitement and eagerness for learning. Our teachers and staff are just as excited, celebrating our school's "A" grade rating!! Thanks to our staff's dedication, combined with our students' hard work, and maximum parent support. We will continue the road to success as this year's theme is ***“Learning is a Journey That Never Ends”***.

The first two days of school, parents may escort their child to class. After the first two days of school, parents or visitors will not be allowed to escort students to class. These guidelines will help to ensure that our students and staff are safe. Also, please download the Broward Schools App and select Welleby Elementary School for communication through Parent Link for school updates during the year. We look forward to seeing you!

Proud Principal of Welleby,

Ms. Ollivierre

Important Dates!



Open House/Annual Public Meeting

- **PK-2nd grade at 6:00 PM
Wednesday, Sept. 7th**
- **3rd-5th grade at 6:00 PM
Wednesday, Sept. 14th**



Visitors' Guidelines: Upon entry to campus, all visitors must be processed through the Raptor System with a picture ID. This includes, but is not limited to, parents, district staff, vendors, volunteers, and other members of the public. **Parents may be asked to show photo identification at the entrance.**

Student and Staff Identification Badges: All students and staff will be required to have identification badges. Individuals visiting the campus must wear some form of identification (district-issued identification badge or site-based generated visitor or volunteer badge) while on campus.

Emergency Drills: Emergency preparedness and response drills/training will continue and occur monthly with the exception of the first two weeks of school, there will be multiple drills. This includes fire and critical incident drills. Appropriate notice of emergency incidents will be disseminated to parents and the community through Parent Link, district alert, or the school website.

School Security: Additional security measures will be placed in the office entrance. During instructional time, the office may be locked and monitored by staff personnel for the arrival of parents and visitors. Students and staff will wear identification badge while on campus. Visitors that enter the building must wear a visitor's badge.

SRO and Security Monitor for Aftercare: Officer Jantzen, our full time SRO, will be returning. In addition, we will have a full time Campus Monitor during our regular school day. We will continue to have a Campus Monitor, as well, for our aftercare program.

School Communication: It is important that your contact information (phone and email) is updated. The school communicates through parent link. Teachers have other forms of communication such as ClassDojo or Remind. Your child's teacher will share this information with you at Open House.

Health and Wellness: The health and safety of our students and staff is paramount. We will continue to monitor Covid cases. Students that test positive must quarantine and return on the 6th day. Also, if your child is showing any symptoms such as runny nose, fever, etc., a doctor's note will be required. **In order for your child to receive health services at the school we must have a Health Services Consent Form, signed, on file.**

Traffic Safety- We need your cooperation to keep everyone safe. Staff members supervise the car loop to provide direction to expedite the process for arrival and dismissal. Securing your child's name, grade, and teacher for dismissal on the dashboard will help in assisting staff members to locate your child during dismissal. Also, please pull your car forward when directed by a staff member. **As a reminder, the handicap parking area is not a drop off or pick up area. This should only be used if you are exiting your car to enter the office.** Lastly, please do not exit your car in the car loop.

Unified Dress Code: Welleby students will follow the unified dress code.

Guidelines for Unified Dress Code: In accordance with the BCPS Code of Student Conduct, there is an expectation that students dress in keeping with reasonable standards of safety, health, and cleanliness, so as not to detract from the educational process. There is an expectation that students dress in a manner that is appropriate for a place of work and study. An individual's grooming, dress, and behavior should not affect how others react to him/her. Every student is expected to wear Welleby attire EVERYDAY! Students serving on Safety Patrol are expected to have uniforms as a part of their job responsibilities.

Requirements for the Dress Code

Shirts: Solid color polo-style shirt – short or long sleeve. No emblems. Colors: Navy Blue, Light Blue or White. **Optional: Welleby Spirit T-shirt (sold by PTA).**

Pants: Long, straight leg pants – no jeans or cargo pants. Colors: Khaki or Navy Blue

Shorts: Knee length, walking shorts – no jeans or cargo shorts. Colors: Khaki or Navy Blue

Skorts: Skorts or culottes – knee length. Colors: Khaki or Navy Blue

Jumpers/Overalls: Knee length or long pants. Colors: Khaki or Navy





Volunteers and PTA: To volunteer or chaperone a field trip in a Broward County Public School, you must be cleared first. Please fill out the application on the link provided and make sure you do it within enough time for the application to be processed, which may take several days. Also, please join PTA and volunteer to support fundraisers and events. Please call the school for more information or log on to the website below.

<http://browardschools.com/getinvolved/application>

Dismissal Procedures: Dismissal begins at 1:50 PM for all students. Parents wishing to sign their student out early must do so before 1:20 PM (according to Board Policy 5.5) unless it is an emergency (administrative approval will be required). When picking up your child from the carpool line, please remain in your car and your child will be brought to you. Please pull ALL the way forward to maximize the number of vehicles that can fit in the car line at one time (3 cars between each crosswalk)—we will bring your student to you. For safety reasons please follow the directions regarding car line pick up. Copies will be available at the meet and greet, in the first day packet, at open house or in the front office. If there is a change in your child's dismissal pattern, please write a letter or notify your child's teacher. **Please note the handicap parking is only needed if**

parents are going into the front office. It is NOT a drop off and pick up zone.

Arrival Procedures: Students should not arrive to school before 7:10 AM. Doing so poses a safety risk, as there is no supervision prior to 7:10 AM. Breakfast is served beginning at 7:10 AM and students eating breakfast must be in line by 7:35 AM, unless they are on a late bus. All students are expected to sit in their grade level hallway until the first bell at 7:40 AM. While sitting in the hallway, all students are expected to have a book for reading. Once in their grade level hallway, students will not be allowed to leave the hallway for any reason. Students are expected to be in their classroom, ready to learn by 7:50 AM.

Tardiness: Attendance will be documented beginning the first day of school. Any student not present in class by 7:50 AM will be marked TARDY.

Accumulated unexcused hours will result in poor attendance. Students arriving after 8:05 AM will need to report to the main office with their parent or guardian.

Attendance: Welleby Elementary seeks to promote excellent school attendance. Florida State Statute, states that parents/guardians are legally responsible for ensuring that a child under their control attends school daily. The Broward Truancy Intervention Program (BTIP) serves to support families and encourage regular compliance with the state statute. Students who exhibit a pattern of non-attendance will be referred to this program, run in conjunction with the Florida State Attorney's Office, in an effort to correct attendance issues. If you receive a notice from the Florida State Attorney's Office regarding your child's attendance, please contact the school immediately to speak with an administrator.

Absences: To ensure maximum learning time, students must attend school each day and arrive on time (7:50 AM). Families are expected to call the school prior to 9:00 AM to report their child's absence on any given day. The attendance hotline for Welleby is 754-322-8852. On this recording you will need to leave the student's full name, the date of the absence, the reason for the absence, and the name of the person calling in the absence. Any situation resulting in an absence that may have serious extenuating circumstances must be brought to the attention of the principal, by the family as soon as those circumstances are apparent. Any student who is absent over three consecutive days may be asked to present medical documentation. If the child has five (5) unexcused absences, the family will receive a letter from the Florida State Attorney's Office requiring a meeting with school officials to determine the cause of the absences. If the absences accumulate to ten (10) unexcused absences, a meeting with a State Attorney's Office representative, a BCPS Attendance Office representative, and school administration will be required.

Student Birthdays: Birthdays are celebrated during lunch with classmates. Please schedule this day in advance with your child's teacher. Parents can send a class set of store-purchased cupcakes, cookies, donuts, etc. All items must be commercially prepared and packaged, no homemade items will be allowed. Also, bags, party favors, balloons and drinks are **not allowed** for safety reasons.